

July 11, 2017

DATE, TIME, PLACE OF MEETING

CFO Wilfred Bourne held the 2017-2018 Budget Hearing for the public at 4:30 p.m., in the Board Room.

The Calcasieu Parish School Board meeting was held in the Board Room of the Calcasieu Parish School Board, located at 3310 Broad Street, Lake Charles, Louisiana, 70615, on July 11, 2017, at 5:00 p.m.

The meeting was called to order by Ron Hayes, President. The prayer and Pledge of Allegiance were led by Mack Dellafosse.

ROLL CALL

The roll was called by Superintendent Bruchhaus and the following members were present: Aaron Natali, Glenda Gay, John Duhon, Dean Roberts, Fred Hardy, Annette Ballard, Ron Hayes, Eric Tarver, Mack Dellafosse, Damon Hardesty, Alvin Smith, Chad Guidry, Russell Castille, and Wayne Williams.

Absent: Mr. Breaux

Mr. Hayes stated that Items 6. A&B and Item 8. F would be removed from this agenda.

APPROVAL OF MINUTES

Mr. Dellafosse, with a second by Mr. Duhon offered a motion to approve the Minutes of June 13, 2017. The motion carried on a vote. Mr. Hardy asked that it be noted that he had concerns about the following items, but did not vote against them.

May 9, 2017 – Turnaround School Principal

May 31, 2017 – Pre-K Enrollment Options

PRESENTATIONS

Jamey Rasberry, Director of Sports Medicine at Lake Charles Memorial Hospital

SUPERINTENDENT'S REPORT

Mr. Bruchhaus gave the following report:

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1. Board members will receive the next school population report at the September meeting, reflecting the August 31 numbers.
2. All board members have received the June Head Start Report
Enrollment – 443
2017-2018 Coordinated Enrollment and Recruitment are still in process at all Head Start sites.
Policy Council Meeting was held on May 15, 2017.
3. I would like to report our current sales tax numbers for our general fund which show June, 2017, collections at \$8,069,546 or 80% above budget for the twelfth month of the 2016-2017 year.
Collections are \$6,137,762 or 51.1% above collections for the same month last year.
Collections for the 2016-2017 year, after twelve months, are \$23,553,485 or 17% over budget and \$14,591,533 or 9.9% over the same time period last year.
- 4.

PUBLIC NOTICE

NOTICE is hereby given in compliance with La. R.S. 42:19.1, that the School Districts Numbers 23, 31, 33, and 34 of the Parish of Calcasieu, Louisiana, (the Districts), will meet in open and public session on the 15th day of August, 2017, at 5:00 o'clock p.m. at the offices of the Calcasieu Parish School Board, 3310 Broad Street, Lake Charles, Louisiana, to consider calling an election to be held in the Districts on November 18, 2017, to consider authorizing ad valorem property tax secured bonds for the purpose of acquiring and/or improving land and playgrounds, purchasing, erecting, enlarging and/or improving school buildings and other school related facilities within and for said Districts, and acquiring the necessary equipment and furnishings therefor, title to which shall be in the public for the purpose of operating and maintaining the District's school facilities.

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5. Please mark on your calendars that the LSBA TrailBlazer workshop will be held at the Golden Nugget on Monday, September 18. This is an all-day professional development opportunity for all board members to receive their required 6 hours for 2017. We will send you more information regarding the agenda when it becomes available.

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6. I am pleased to report that the T.S. Cooley Jr. Beta Club recently competed at the National Convention in Orlando, Florida and received the following awards in their division:

Book Battle – 1st Place

National Champions Ad Design – 1st Place

National Champions Quiz Bowl – 4th Place

T-Shirt design – 4th place

7. The Calcasieu Parish School Board Tech Department has been awarded the 2017 Blackboard Catalyst Award for Teaching and Learning for the significant achievements that have been accomplished using innovative Blackboard solutions. Representatives will receive this award at the Blackboard World conference later this month in New Orleans.

8. On Friday, August 11 through Monday, August 14 at the Exhibition Hall of the Civic Center, the Vibe Foundation will host the 18th Annual “Faye Brown-Blackwell Back 2 School Blast, Stuff the Trunk” as a back to school community event that has serviced over 1000 children in need in the past.

9. From our Transportation Department, full implementation of “Versatrans” has begun. It was used exclusively for summer school with great results and all regular routes will be entered for the start of the 17-18 school year. There may still be some bumps in the road until we have all correct addresses or approved alternate addresses.

Fleetvision is also in full implementation for bus maintenance, as well as Trip Tracker for all field trips.

10. In an effort to streamline the registration process for parents of students that are new to Lake Charles, CPSB is setting up the Calcasieu Parish Registration Center in the gym at LC-B. Representatives from several Central Office Departments will be on hand to help process much of the necessary paperwork such as obtaining bus information, free/reduced lunch applications, information for non-English speaking students, and information on Special Education.

TAKE APPROPRIATE ACTION

Mr. Hayes read the following items:

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A. Adoption of 2017 Millages

RESOLUTION

BE IT RESOLVED, that the following millage(s) are hereby levied on the 2017 tax roll on all property subject to taxation by Calcasieu Parish School Board:

	<u>Millage Key #</u>	<u>2017 Millages</u>
<u>General Fund (Parishwide)</u>		
Constitutional Tax (Total 5.13 Mills)	1028	5.13
Special School Maintenance & Operations Taxes (Total 12.10 Mills)	085	Mills
Maintenance #1	1028	8.76
	086	Mills
Maintenance #2	1028	3.34
	087	Mills
<u>Bond Sinking Funds</u>		
<u>School District No. 21 (DeQuincy - Total 18.40 Mills)</u>		
Bond	1028	18.40
	088	Mills
<u>School District No. 23 (Westlake/Maplewood - Total 8.55 Mills)</u>		
Bond	1028	5.18
	092	Mills
Bond	1028	3.37
	145	Mills
<u>School District No. 24 (Starks - Total 8.70 Mills)</u>		
Bond	1028	8.70
	148	Mills
<u>School District No. 25 (Iowa/LeBleu - Total 34.20 Mills)</u>		
Bond	1028	13.20
	094	Mills
Bond	1028	21.00
	149	Mills
<u>School District No. 26 (Vinton - Total 27.75 Mills)</u>		
Bond	1028	10.79
	150	Mills
Bond	1028	5.20
	098	Mills
Bond	1028	11.76
	151	Mills
<u>School District No. 28 (Bell City - Total 9.80 Mills)</u>		
Bond	1028	9.80
	142	Mills
<u>School District No. 30 (Sulphur - Total 11.35 Mills)</u>		
Bond	1028	2.86
	154	Mills
Bond	1028	6.47
	144	Mills
Bond	1028	0.66
	153	Mills

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Bond	1028	1.36
	152	Mills
<u>School District No. 31 (North Lake Charles - Total 21.00 Mills)</u>		
Bond	1028	21.00
	108	Mills
<u>School District No. 33 (Southeast Lake Charles - Total 13.05 Mills)</u>		
Bond	1028	13.05
	129	Mills
<u>School District No. 34 (Southwest Lake Charles - Total 4.80 Mills)</u>		
Bond	1028	4.56
	130	Mills
Bond	1028	0.24
	131	Mills
<u>Renewable Taxes</u>		
<u>School District No. 28 (Bell City - Total 9.66 Mills)</u>		
Maintenance	1028	9.66
	128	Mills

BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of Calcasieu, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2017, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

On a motion to approve by Mr. Dellafosse and a second by Mr. Duhon, the motion carried.
14 yes votes, 0 abstentions, 0 nay votes

B. Adoption of 2017-2018 Budgets

A resolution adopting the 2017-2018 General Fund and Special Revenue Fund budgets.

WHEREAS, the proposed General Fund and Special Revenue Fund budgets for fiscal year 2017-2018 have been previously submitted to the Budget/Fiscal Management Committee and reviewed at the public hearing held prior to the Board meeting, and

WHEREAS, the proposed budget provides necessary funding to continue an adequate level of services for public elementary and secondary schools in Calcasieu Parish, and

WHEREAS, the authority to revise the budget is set forth in File: DCI of the Calcasieu Parish School Board Policy Manual which provides in part that:

"Line items in the budget may be changed, with Board approval, at any time during the fiscal year, provided such change is consistent with existing laws and regulations of the State of Louisiana. Any request for modification of a budgetary line item shall be approved by appropriate supervisory personnel and submitted to the Superintendent for consideration. The Superintendent

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may submit requests for budgetary line item changes to the Board as deemed appropriate. The Superintendent may approve transfers from one budget line item to another for amounts less than \$10,000. Any such changes shall be ratified by the Board. Amounts of \$10,000 or more shall be submitted to the Board for approval."

THEREFORE, BE IT RESOLVED that the following budgets for fiscal year 2017-2018 be adopted:

GENERAL FUND

Revenues and Other Sources:

Local Revenues	\$182,930,000
State Revenues	143,718,476
Federal Revenues	115,000
Other Sources	<u>3,368,350</u>
Total General Fund Revenues & Other Sources	<u>\$330,131,826</u>

Expenditures:

Instructional	\$219,502,132
Support Services	<u>112,940,536</u>
Total Expenditures & Other Uses	<u>\$332,442,668</u>

SPECIAL REVENUE FUNDS

Revenues & Other Sources:

Local	\$ 950,500
State	382,848
Federal	54,904,729
Transfers from General Fund	<u>1,200,000</u>
Total Revenues & Other Sources	<u>\$ 57,438,077</u>

Expenditures & Other Uses:

Instructional	\$ 17,922,149
Support Services	<u>39,061,536</u>
Total Expenditures & Other Uses	<u>\$ 56,983,685</u>

Mr. Dellafosse offered a motion to approve, with a second by Mr. Duhon. The vote carried with two nay votes. After the vote, Mrs. Gay questioned whether Mr. Hayes had asked for discussion prior to calling for the vote. Mr. Hardy, with a second by Mr. Williams, made a motion to reconsider Item 8 B, so there could be discussion. Mr. Hardy and Mr. Williams

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agreed to withdraw the motion, after Mrs. Gay stated she would like to have an excerpt of the minutes.

C. Approval of CPSB Head Start Program COLA grant application

Grant Title: Calcasieu Parish School Board (CPSB) Head Start Program

Grant Source: Federal

Grant Amount: \$37,240

Schools: DeQuincy Primary, J. D. Clifton Elementary, Jake Drost, Brenda H. Hunter, and J. I. Watson

Person Applying: Michelle L. Joubert – Early Childhood Director

Purpose: The Head Start Program provides an integrated approach of early childhood care and education that includes comprehensive services to four hundred fifty (450) children ages 3 and 4. It is designed to focus on providing early literacy and mathematical skills necessary for children to become Kindergarten ready. The program promotes school readiness by enhancing social and cognitive development of children by providing health, nutritional, social and other services. CPSB School Readiness Goals are aligned with the Head Start Childhood Development and Early Learning Framework and the Louisiana Birth to 5 Early Learning and Development Standards. Research-based assessment methods are being used to support teacher-child interactions and children's progress towards the school readiness goals. Head Start program also includes engaging parents, families and communities in their child's learning.

On a motion to approve by Mr. Dellafosse and a second by Mr. Duhon, the motion carried.

D. Approval of Resolution to Approve and Adopt the Calcasieu Parish Taxing Authority Industrial Tax Exemption Process

A Resolution of the Calcasieu Parish School Board to

Approve and Adopt the Calcasieu Parish Taxing Authority

Industrial Tax Exemption Program (ITEP) Process and

Name an Official Designee and Alternate

Whereas, On June 24, 2016, Governor John Bel Edwards signed an Executive Order that gave local taxing authorities the responsibility for determining industrial tax exemption incentives for new or expanding manufacturing industries locating in their parish; and

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Whereas, the Calcasieu Parish School Board is one of the Taxing Authorities impacted by this Executive Order; and

Whereas, Calcasieu Parish has billions of dollars in announced industrial projects that will likely apply for an industrial tax exemption; and

Whereas, the attached document, "Calcasieu Parish Taxing Authorities Industrial Tax Exemption Program (ITEP)," defines the participants and processes for Calcasieu Parish Taxing Authorities for preliminary discussions and final approval in recommending industrial tax exemption incentives for qualified applicants filing an Advanced Notification with Louisiana Department of Economic Development after June 24, 2016; therefore,

Be it resolved, that the Calcasieu Parish School Board approves and adopts the "Calcasieu Parish Taxing Authorities Industrial Tax Exemption Program (ITEP)" as presented in the attached document, and

Be it finally resolved, that the Calcasieu Parish School Board designates Wilfred Bourne, Chief Financial Officer, as their designee and Wayne Foster, Internal Auditor, as their alternate designee for the "Calcasieu Parish Taxing Authorities Industrial Tax Exemption Program (ITEP)."

On a motion to approve by Mr. Dellafosse and a second by Tarver, the motion carried.

E. Approval of Resolution appointing Mack Dellafosse to continue serving another two year term on the Board of Directors for LCDA (Louisiana Community Development Authority)

A RESOLUTION INDICATING THE INTENTION OF THE CPSB, STATE OF LOUISIANA, TO APPROVE THE TWO (2) YEAR APPOINTMENT OF Mack Dellafosse, AS A DIRECTOR TO THE BOARD OF THE LOUISIANA LOCAL GOVERNMENT ENVIRONMENTAL FACILITIES AND COMMUNITY DEVELOPMENT AUTHORITY (THE "AUTHORITY") AS PROVIDED BY CHAPTER 10-D OF TITLE 33 OF THE LOUISIANA REVISED STATUTES OF 1950, AS AMENDED.

WHEREAS, Chapter 10-D of Title 33 of the Louisiana Revised Statutes of 1950, as amended, comprised of R.S. 33:4548.1 through 4548.16 is known as the Louisiana Local Government Environmental Facilities and Community Development Authority Act (the "Act"); and

WHEREAS, the Act creates the Louisiana Local Government Environmental Facilities and Community Development Authority (the "Authority") for the purpose

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of assisting political subdivisions, as defined in the Act, and other designated entities in acquiring, financing and constructing certain facilities, including environmental, public infrastructure, community and economic development purposes and to otherwise establish programs to aid in the financing of local government and economic development projects; and

WHEREAS, the CPSB, State of Louisiana, previously passed a resolution to become a participating political subdivision of the Authority in accordance with the Act; and

NOW THEREFORE, BE IT RESOLVED by the governing authority of the CPSB, State of Louisiana, acting in such capacity:

Section 1. Approve the appointment of Mack Dellafosse to serve as a Director of the Authority for a term of two (2) years from the date hereof.

Section 2. This resolution shall take effect immediately and a certified copy hereof shall be forwarded to the offices of the Authority.

This resolution having been submitted to a vote, the vote thereon was as

follows: YEAS: 13 NAYS: 0 ABSENT: 1 ABSTENTION: Mr.

Dellafosse

And the resolution was declared adopted on this 11th day of July, 2017.

On a motion to approve by Mr. Duhon and a second by Mrs. Ballard, the motion carried.

F. Approval of MOU with Office of Head Start (OHS) (REMOVED FROM AGENDA)

G. Approval of Student/Athletic Accident Catastrophic/Extended Day Insurance Renewal

Student/Athletic Accident Catastrophic/Extended Day Insurance Renewal

The Calcasieu Parish School Board Student Athletic Accident Catastrophic/Extended Day Insurance coverage for August 1, 2017 to July 31, 2018 has been presented by Regions Insurance, Inc. The following lists the renewal information.

<u>Coverage</u>	<u>Company Current/Renewal</u>	<u>Current Premium</u>	<u>Renewal Premium</u>	<u>Change</u>
Student/Athletic	Gerber	\$20,500	\$20,500	0

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Catastrophic

Extended Day Care Gerber \$7,500 \$8,700 \$1,200

Student /Athletic Accident Voluntary Insurance:

Policy	Plan A		Plan B	
	K&K Current	K & K Renewal	K &K Current	K & K Renewal
School Time	37.00	37.00	29.00	29.00
24 hour	154.00	154.00	105.00	105.00
Football	284.00	284.00	171.00	171.00
Football Spring/Summer	120.00	120.00	74.00	74.00

Staff recommends approval of the renewal submitted.

On a motion to approve by Mr. Duhon and a second by Mr. Smith, the motion carried.

BID REPORTS

Mr. Hayes read the following item:

A. Bid 2017-30 201707PC for DeQuincy High School Press Box/Riverboat Funds

The Committee to receive bids met on the date herein indicated
and reviewed bids on the following project.

DATE: June 22,2017

DESCRIPTION: Dequincy High School Press Box

FUNDS: Riverboat Funds

BID NUMBER: 201707PC

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DESIGNER: Champeaux, Evans, Hotard Architects

CONTRACTOR	BASE BID
Carlton Construction	No Bid
Gunter Construction	No Bid
Keiland Construction	No Bid
Shannon Smith Construction	No Bid
Trahan Construction	No Bid
Seth Priola Construction	No Bid
Pat Williams Construction	\$313,000.00
John D. Myers & Associates	\$284,300.00
Alfred Palma, LLC	No Bid
Perc Development	No Bid

Central Auction House No Bid

The Committee recommends award of the contract to:
John D. Myers & Associates

(Base Bid) in the amount of:

Two Hundred Eighty Four Thousand Three Hundred Dollars

as the lowest qualified bidder meeting specifications.

On a motion to approve by Mr. Duhon and a second by Mr. Smith, the motion carried.

PERMISSION TO ADVERTISE

Mr. Hayes read the following items:

A. 16 Activity and 5 Special Education Buses/Transportation Department/General Funds

On a motion to approve by Mr. Dellafosse and a second by Mr. Duhon, the motion carried.

B. Smoothies/School Food Service Department/School Food Service Funds

On a motion to approve by Mr. Dellafosse and a second by Mr. Duhon, the motion carried.

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C. Drainage improvement at Gillis Elementary School/Sales Tax District 3 Funds
On a motion to approve by Mr. Dellafosse and a second by Mr. Duhon, the motion carried.

CORRESPONDENCE

Mr. Hayes read the following items:

A. Change Order Number Two (2) for the Project, “Canopy for Prien Lake Elementary School,” Project #1716; Champeaux, Evans, Hotard, APAC, Designer; Gunter Construction, Inc., Contractor; Contract sum *unchanged, increase* of thirty-five (35) days.

On a motion to approve by Mrs. Ballard and a second by Mr. Roberts, the motion carried.

B. Recommendation of Acceptance for the Project, “Canopy for Prien Lake Elementary School,” Project #1716; Champeaux, Evans, Hotard, APAC, Designer; Gunter Construction, Inc., Contractor.

On a motion to approve by Mrs. Ballard and a second by Mr. Roberts, the motion carried.

CONDOLENCE/RECOGNITION

Mr. Hardy asked for letters of condolence to the following:

The family of Mrs. Mary Stevens
The family of Mrs. Arine Victorian Carter
The family of Mrs. Betty Jordan

Mrs. Ballard encouraged all Board Members to attend the upcoming TrailBlazer workshop. She asked for condolence to the family of Mrs. Betty Jordan and the family of Mrs. Ruth Sandlin.

SCHEDULE COMMITTEES

On a motion by Mr. Dellafosse and a second by Mr. Duhon, the August 8 Board Meeting was moved to August 15. The motion carried.

August 8, 2017.....Superintendent Evaluation Committee, 5:00 p.m.
August 22, 2017.....C&I Committee, 5:00 p.m.

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August 22, 2017.....A&P Committee (to follow)
September 26, 2017..... Budget Committee, 5:00 p.m.

ADJOURN MEETING

On a motion to adjourn by Mrs. Ballard and a second by Mr. Duhon, the meeting was adjourned at 6:06 p.m.

Ron Hayes, President

Karl Bruchhaus, Secretary